

**MINUTES OF MEETING
BOARD OF DIRECTORS, ORANGE COUNTY WATER DISTRICT
July 16, 2025, 5:30 p.m.**

President Bilodeau called to order the July 16, 2025 regular meeting of the Orange County Water District Board of Directors at 5:30 p.m. Following the Pledge of Allegiance to the Flag, the District Secretary called the roll and reported a quorum as follows. Public access was also provided via Zoom webinar.

<u>Directors</u>	<u>Staff</u>
Valerie Amezcuia	John Kennedy, General Manager
Denis Bilodeau	Jeremy Jungreis, General Counsel
Cathy Green (absent)	Leticia Villarreal, Asst. District Secretary
Fred Jung	
Dina Nguyen (absent)	
Natalie Meeks	
Stephen Sheldon	
Van Tran (absent)	
Erik Weigand	
Roger Yoh	

EMPLOYEE OF THE QUARTER AWARD

The Board presented the Employee of the Quarter Award to Principal Engineer Lo Tan.

VISITOR PARTICIPATION

There were no visitors wishing to address the Board this evening.

CONSENT CALENDAR

The Consent Calendar was approved upon motion by Director Amezcuia, seconded by Director Meeks and carried [7-0] as follows:

Ayes: Amezcuia, Bilodeau, Jung, Meeks, Sheldon, Weigand, Yoh

Absent: Green, Nguyen, Tran

1. Approval of Cash Disbursements

**MOTION NO. 25-65
APPROVING CASH DISBURSEMENTS**

Payment of bills for the period of June 26, 2025 through July 9, 2025 in the total amount of \$10,373,539.62 is ratified and approved.

2. Minutes of Board of Directors Meeting held June 18 and July 2, 2025

**MOTION NO. 25-66
APPROVING MINUTES OF BOARD OF DIRECTORS MEETINGS**

The Minutes of the Board of Directors meetings held June 18 and July 2, 2025 are hereby approved as presented.

3. Agreement to OneSource Distributors to Convert Six Medium Voltage Variable Frequency Drives from Obsolete Classic Series to Supported Forge Series

RESOLUTION NO. 25-7-108

APPROVING AN AGREEMENT WITH ONESOURCE DISTRIBUTORS FOR SERVICES AND HARDWARE TO UPGRADE SIX VOLTAGE VARIABLE FREQUENCY DRIVES AT THE ADVANCED WATER PURIFICATION FACILITY

WHEREAS, the District operates the Groundwater Replenishment System Advanced Water Purification Facility (AWPF), which relies on numerous medium voltage Variable Frequency Drives (VFDs) for efficient pump motor operation;

WHEREAS, many of these VFDs are legacy units from the facility's initial buildout and are now obsolete, with no further support or parts availability;

WHEREAS, staff recommends entering into an agreement with OneSource Distributors in the amount of \$634,736 for services and hardware to upgrade six VFD units at the AWPF to current, supported models.

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby approve the aforementioned agreement with OneSource Distributors as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

4. Bruce Dosier Professional Services Agreement

RESOLUTION NO. 25-7-109

APPROVING PROFESSIONAL AGREEMENT TO BRUCE DOSIER

RESOLVED, that a professional services agreement with Bruce Dosier for up to \$10,000 at a rate of \$200 per hour is authorized.

ITEMS RECOMMENDED FOR APPROVAL AT PROPERTY COMMITTEE MEETING HELD JUNE 27

5. Amendment to Duck Hunting Lease with Prado Basin Duck Club

RESOLUTION NO. 25-7-110

AUTHORIZING AMENDMENT TO LEASE WITH PRADO BASIN DUCK CLUB FOR DUCK HUNTING AT PRADO BASIN

WHEREAS, pursuant to Resolution No. 03-5-71 adopted May 21, 2003, as amended annually, OCWD authorized issuance of a Lease to the Prado Basin Duck Club for duck hunting activities in the OCWD lower Prado Basin ponds through June 30, 2025; and

WHEREAS, the Property Management Committee of this Board has recommended issuance of Amendment No. 20 to such Lease extending the lease for the 2025/26 duck hunting season through June 30, 2026;

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby approve the aforementioned Lease Amendment No. 20 with Prado Basin Duck Club as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

6. License Agreement with USACE for Installation of Water Level Sensors/Dataloggers in the Prado Basin

RESOLUTION NO. 25-7-111

**AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 5-YEAR LICENSE AGREEMENT
WITH USACE FOR DATALOGGER INSTALLATION IN THE PRADO BASIN**

RESOLVED, that the General Manager is hereby authorized to execute a 5-year license agreement with USACE for datalogger installation in the Prado Basin.

7. Amendment to Duck Hunting Lease with Elaine Raahauge D.B.A. Mike Raahauge's Shooting Enterprises

RESOLUTION NO. 25-7-112

**APPROVING AMENDMENT TO DUCK HUNTING LEASE WITH ELAINE RAAHAUGE D.B.A.
MIKE RAAHAUGE'S SHOOTING ENTERPRISES**

WHEREAS, pursuant to Resolution No. 05-11-125 adopted November 2, 2005, as amended annually, OCWD issued a Lease to Elaine Raahauge d.b.a. Mike Raahauge's Shooting Enterprises (MRSE); to extend the lease for a duck hunting concession on District property for the 2024/25 duck hunting season ending June 30, 2025; and

WHEREAS, District staff and MRSE have mutually agreed to a new maintenance arrangement that would allow MRSE to maintain the Premises;

WHEREAS, the Property Management Committee of this Board has recommended issuance of Amendment No. 24 to such lease extending the lease for the 2025/26 duck hunting season through June 30, 2026, that allows MRSE to perform maintenance on the Prado Ponds;

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby approve Amendment No. 24 to such Lease as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

ITEMS RECOMMENDED FOR APPROVAL AT WATER ISSUES COMMITTEE MEETING HELD
JULY 9

8. Amendment No. 1 to Santa Ana Watershed Association Agreement No. 1369

RESOLUTION NO. 25-7-113
AUTHORIZING AMENDMENT NO. 1 TO AGREEMENT NO. 1369 TO FUND CONTINUED
ARUNDO REMOVAL EFFORTS

WHEREAS, pursuant to Resolution No. 24-7-86 adopted July 17, 2024, OCWD issued a one-year extension of Agreement No. 1369 with the Santa Ana Watershed Association (SAWA) as a temporary measure to continue Arundo removal services on OCWD property while a regional approach was developed; and

WHEREAS, to maintain compliance and avoid setbacks to habitat recovery and water supply, OCWD staff executed a one-year extension through July 1, 2026.

WHEREAS, the Water Issues Committee of this Board has recommended issuance of Amendment No. 1 to Agreement No. 1369 to fund continued Arundo removal efforts for an amount of \$100,000;

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby approve Amendment No. 1 to such agreement as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

9. Amendment No. 5 to Agreement with Tetra Tech for Santiago Pump Station Modifications Project Design and Construction Support Services and Notice Inviting Bids

RESOLUTION NO. 25-7-114

AUTHORIZING AMENDMENT TO AGREEMENT WITH TETRA TECH FOR ADDITIONAL DESIGN SERVICES FOR THE SANTIAGO PUMP STATION MODIFICATIONS PROJECT DESIGN AND CONSTRUCTION SUPPORT SERVICES AND AUTHORIZING PUBLICATION OF NOTICE INVITING BIDS FOR SANTIAGO PUMP STATION MODIFICATIONS

WHEREAS, pursuant to Resolution No. 18-10-146 adopted October 17, 2018, subsequently amended, OCWD authorized an Agreement to Tetra Tech for Santiago Pump Station Modifications Project Design and Construction Support Services;

WHEREAS, staff requested Tetra Tech provide a proposal for additional engineering services to design and incorporate the wire and PLC/SCADA into the Bid Documents for the Santiago Pump Station Modifications Project.

WHEREAS, the final plans and specifications for the Santiago Pump Station Modifications project is nearing completion and staff recommends authorizing publication of a Notice Inviting Bids for Contract No. SB-2025-2, Santiago Pump Station Modifications.

WHEREAS, the Water Issues Committee of this Board recommends authorizing Amendment No. 5 to Agreement No. 1336 with Tetra Tech for an amount not to exceed \$150,000 for the additional design services for the Santiago Pump Station Modifications Project Design and Construction Support Services;

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby resolve as follows:

Section 1: Amendment No. 5 to such agreement as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

Section 2: Publication of Notice Inviting Bids is authorized for Contract No. SB-2025-2, Santiago Pump Station Modifications.

10. Ratification of Access Agreements for Existing Monitoring Well Sites for First Half of 2025

RESOLUTION NO. 25-7-115
RATIFYING EXECUTION OF WELL ACCESS AGREEMENTS ISSUED TO OCWD

RESOLVED, that execution of well access agreements issued to OCWD for the period of January 1 through June 30, 2025 for a total cost of \$13,923 is hereby authorized.

11. Purchase Orders to AB Sciex LLC for Multi-Year Service Support Agreements to Cover Lab Liquid Chromatograph / Mass Spectrometers

RESOLUTION NO. 25-7-116
ISSUANCE OF PURCHASE ORDER TO AB SCIEX FOR MULTI-YEAR SERVICE SUPPORT AGREEMENTS TO COVER LAB LIQUID CHROMATOGRAPH / MASS SPECTROMETERS

RESOLVED, that issuance of Purchase Order to SCIEX in the amount of \$151,736 for support service agreements for FY25-26, up to \$155,529 for FY26-27, and up to \$159,417 for FY27-28 is authorized.

12. Request for Proposals for Injection Well Redevelopment Services

RESOLUTION NO. 25-7-117
AUTHORIZING ISSUANCE OF A REQUEST FOR PROPOSALS FOR SERVICES TO REDEVELOP TALBERT BARRIER AND MID-BASIN INJECTION WELLS

RESOLVED, that issuance of a Request for Proposals for services to redevelop Talbert Barrier and Mid-Basin Injection Wells is authorized.

13. Agreement to Yellow Jacket Drilling, Inc. for Soil Borings at Anaheim Lake (IFQ-24-002)

RESOLUTION NO. 25-7-118

**AUTHORIZING ISSUANCE OF A SERVICE AGREEMENT WITH YELLOW JACKET DRILLING,
INC. TO DRILL SOIL BORINGS AT ANAHEIM LAKE**

RESOLVED, that issuance of a Service Agreement with Yellow Jacket Drilling, Inc. to drill soil borings at Anaheim Lake using the sonic drilling method for an amount not to exceed \$62,000 is hereby authorized.

14. Authorize Agreement with Hazen and Sawyer for Development of Power BI Dashboard for GWRS Reverse Osmosis Facility Trains A, B, and C

RESOLUTION NO. 25-7-119

**AUTHORIZING ISSUANCE OF AN AGREEMENT WITH HAZEN AND SAWYER OR
DEVELOPMENT OF A POWER BI DASHBOARD**

RESOLVED, that issuance of an Agreement with Hazen and Sawyer in the amount of \$60,000 for development of a Power BI dashboard to support monitoring and analysis of membrane system performance in RO Trains A, B, and C is hereby authorized.

ITEMS RECOMMENDED FOR APPROVAL AT ADMINISTRATION FINANCE COMMITTEE
MEETING HELD JULY 10

15. Monthly Cash Control Report

MOTION NO. 25-67

RECEIVING AND FILING THE MONTHLY CASH CONTROL REPORTS

The Summary Cash and Cash Equivalents Control Reports dated June 30, 2025 are hereby received and filed.

16. Investment Portfolio Holdings Reports

MOTION NO. 25-68

RECEIVING AND FILING INVESTMENT PORTFOLIO HOLDINGS REPORTS

The Investment Portfolio Holdings Reports dated June 30, 2025 are hereby received and filed.

17. Agreement to Lillestrand Leadership Consulting for Staff Leadership Development

RESOLUTION NO. 25-7-120

**APPROVING RENEWED AGREEMENT TO LILLESTRAND LEADERSHIP CONSULTING FOR
STAFF LEADERSHIP DEVELOPMENT**

RESOLVED, that a renewed Agreement to Lillestrand Leadership Consulting is authorized for an amount not to exceed \$36,850 for staff leadership development; and, upon approval as to form by General Counsel, its execution by the District officers is authorized.

18. Renewed Membership Participation in the National Water Research Institute (NWRI)

RESOLUTION NO. 25-7-121

APPROVING CONTINUED MEMBERSHIP PARTICIPATION IN NWRI AND AUTHORIZING
PAYMENT OF 2025-26 MEMBERSHIP FEE

RESOLVED, that continued membership participation is authorized with NWRI, along with a payment of 2025-26 membership fee in the amount of \$50,000.

19. Purchase F-150 Truck from Villa Ford of Orange to Replace T-132

RESOLUTION NO. 25-7-122

AUTHORIZING ISSUANCE OF PURCHASE ORDER TO VILLA FORD OF ORANGE FOR AN
F-150 TRUCK

Authorize issuance of Purchase Order to Villa Ford of Orange for \$56,920 to purchase an F-150 Truck, and place T-132 on the surplus equipment list when the new truck is delivered.

20. Purchase F-150 Truck from Villa Ford of Orange to Replace T-138

RESOLUTION NO. 25-7-123

AUTHORIZING ISSUANCE OF PURCHASE ORDER TO VILLA FORD OF ORANGE FOR AN
F-150 TRUCK

Authorize issuance of Purchase Order to Villa Ford of Orange for \$62,287 to purchase an F-150 Truck, and place T-138 on the surplus equipment list when the new truck is delivered and authorize additional funds in the amount of \$8,000 for R&R account R25037.

21. Purchase F-150 Truck from Villa Ford of Orange to Replace T-143

RESOLUTION NO. 25-7-124

AUTHORIZING ISSUANCE OF PURCHASE ORDER TO VILLA FORD OF ORANGE FOR AN
F-150 TRUCK

Authorize issuance of Purchase Order to Villa Ford of Orange for \$56,920 to purchase an F-150 Truck, and place T-143 on the surplus equipment list when the new truck is delivered.

22. Purchase Mobile Lift System from Ari Phoenix

RESOLUTION NO. 25-7-125

AUTHORIZING ISSUANCE OF PURCHASE ORDER TO ARI PHOENIX PURCHASE MOBILE
LIFT SYSTEM

Authorize issuance of Purchase Order to ARI Phoenix for \$80,000 to purchase mobile lift system.

23. Limited-Term Employment Agreement for Postdoctoral Research Associate

RESOLUTION NO. 25-7-126

APPROVING LIMITED TERM EMPLOYMENT AGREEMENT WITH YUE (SOPHIE) SUN FOR
POSTDOCTORAL RESEARCH ASSOCIATE

RESOLVED, that a Limited Term Employment Agreement is authorized with Postdoctoral Research Associate Yue (Sophie) Sun for a for a one-year period commencing August 11, 2025; and, upon motion as to form by District General Counsel, its execution by the District officers is authorized.

24. Surplus of Research & Development Tools, Information Service Workstations and Heavy Duty Equipment

MOTION NO. 25- 69

DECLARING RESEARCH & DEVELOPMENT LAB TOOLS, INFORMATION SERVICES
WORKSTATIONS, AND MISCELLANEOUS HEAVY-DUTY EQUIPMENT SURPLUS

The tools, Information Services workstations, and miscellaneous heavy-duty equipment items on Surplus List as of 7/01/25 are declared surplus and the sale and disposal thereof is authorized.

25. SPLAN Software

RESOLUTION NO. 25-7-127

APPROVING AMENDMENT TO SPLAN TO INTEGRATE SINGLE SIGN ON INTO THE SECURITY
SOFTWARE

WHEREAS, pursuant to Resolution No. 25-2-28 adopted February 19, 2025, OCWD authorized an agreement with SPLAN for security software services; and

WHEREAS, during the onboarding process, staff discovered that the package acquired from SPLAN was based on Active Directory integration; however, OCWD requires Single Sign-On functionality to allow employees to access the system through the WaterWeb; and

WHEREAS, the Administration Finance Committee of this Board has recommended issuance of Amendment No. 1 to Agreement 1725 to SPLAN for the amount of \$845 to integrate Single Sign On into the security software;

NOW, THEREFORE, the Board of Directors of the Orange County Water District does hereby approve Amendment No. 1 to such agreement as described herein; and, upon approval as to form by District General Counsel, its execution by the District's officers is authorized.

26. Purchase Imperial Headgates Bypass Flow Meters

RESOLUTION NO. 25-7-128

AUTHORIZING ISSUANCE OF PURCHASE ORDER TO ACCURATE MEASUREMENT SYSTEMS TO PURCHASE NEW IMPERIAL HEADGATES BYPASS FLOW METERS AND AUTHORIZING ADDITIONAL FUNDS FOR R&R ACCOUNT R25051

Authorize issuance of Purchase Order to Accurate Measurement Systems for \$204,095 to purchase new Imperial Headgates Bypass Flow Meters and authorize additional funds in the amount of \$10,000 for R&R account R25051.

INFORMATIONAL ITEMS

27. SAWPA Update

Director Bilodeau provided an update on recent SAWPA activities.

28. Water Resources Report

General Manager John Kennedy stated the report was in the packet.

29. Committee/Conference/Meeting Reports

The Board reported on attendance at the following Committee meetings, noting the Action Agendas were included in tonight's Board packet.

June 27 – Property Management Committee

July 9 – Water Issues Committee

July 10 – Administration and Finance Issues Committee

30. Verbal Reports

There were no verbal reports this evening.

RECESS TO CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, [Government Code Section 54956.9 (a),(d) – OCWD v. Sabic et al. (South Basin)]
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, [Government Code Section 54956.9 (a),(d) – OCWD v. Sanmina et al (South Basin)]
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, [Government Section 54956.9(a),(d)] – OCWD v. 3M Company et al.
- CONFERENCE WITH LABOR NEGOTIATORS – [Government Code Section 54957.6] OCWD designated representative: Stephanie Dosier, Employee Organization: Orange County

Employee Association

RECONVENE IN OPEN SESSION

The Board reconvened in Open Session whereupon General Counsel Jungreis advised that there were no reportable items.

There being no further business to come before the Board, the meeting adjourned at 6:30 p.m.

DocuSigned by:
Denis Bilodeau 8/21/2025
Denis Bilodeau, President

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Leticia Villarreal 8/27/2025
Leticia Villarreal, Asst. District Secretary