



**ORANGE COUNTY WATER DISTRICT
18700 Ward Street
Fountain Valley, California 92708**

**ADDENDUM NO. 2
REQUEST FOR PROPOSALS (RFP-25-014)
HVAC Maintenance Services
Date of Addendum: 4/14/2026**

This addendum serves as written notice of the following corrections, clarifications, additions and/or deletions to any and all copies of the Request for Proposals for HVAC Maintenance Services. The original Request for Proposal (RFP) Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Proposer shall take this Addendum into consideration when preparing and submitting its Proposal.

The proposer shall execute the certification at the end of this addendum and shall attach it with proposer's submitted proposal. **Failure to acknowledge receipt of all Addenda may result in rejection of your proposal.**

1. Cover Page

The proposal due date shown on the cover page for the RFP is changed as follows:

PROPOSALS DUE: ~~Wednesday, April 15, 2026 at 10:00AM PT~~
Wednesday, April 22, 2026, at 10:00AM PT

2. RFP Section 2. Solicitation Schedule

The Proposal deadline has been changed as noted herein, and modifies the deadline stated in the RFP. The new Proposal due date shown in Section 2. Solicitation Scheduled for the RFP is changed as follows:

PROPOSALS DUE: ~~Wednesday, April 15, 2026 at 10:00AM PT~~
Wednesday, April 22, 2026, at 10:00AM PT

3. RFP Section 2.3. Deadline for Proposals

The first sentence of Section 2.3. DEADLINE FOR PROPOSALS is revised as follows:

Three (3) hard copies and one (1) electronic flash drive copy of the proposal must be received in a sealed envelope by OCWD no later than ~~Wednesday, April 15, 2026 at 10:00AM PT~~ **Wednesday, April 22, 2026, at 10:00AM PT** or such later time that OCWD may announce by an addendum at any time prior to the proposal deadline.

4. MERV-13 Filter Equipment Count

- a. Please refer to Attachment A-1 of this Addendum No.2 for the MERV13 Filter Equipment Count – List not an exhaustive filter list, just the size and quantities of the MERV-13 required filters.

ATTACHMENT A-1

MERV13 FILTER EQUIPMENT COUNT

MERV-13 Filter Equipment List

All equipment listed herein shall be provided with MERV-13 air filters. No substitutions shall be permitted unless approved in writing by the District.

The Contractor shall verify all equipment, filter sizes, and quantities.

UNIT / EQUIPMENT	AREA / LOCATION	TAG / SERIAL	FILTER SIZES / QUANTITIES
AIR HANDLER #5	MWDOC / MECH RM	FBOU131200175	(10) 20x24x4; (5) 12x24x4
AIR HANDLER #1	ADMIN BLDG	FBOU160300491	(7) 16x20x2; (21) 16x25x2
AIR HANDLER #2	ADMIN BLDG	FBOU160300523	(4) 12x24x2; (4) 24x24x2
AIR HANDLER #3	ADMIN BLDG	FBOU120801415	(4) 20x25x2
AIR HANDLER #4	ADMIN BLDG	FBOU160300377	(4) 20x25x2 (2) 22x25x2
COMPUTER RM	COMPUTER RM	2206E15899	(3) 20x20x1
CEILING HVAC UNIT	—	—	
FAN COIL UNIT	AREA	—	
FAN COIL #1	RECEPTIONIST AREA	3VM00270-06	(2) 18x18x2
HEAT PUMP HP-1/137	GUARD SHACK	137-H-010	(1) 20x20x1
AHU-1	LAB	0803-3357-1	
AHU-2	LAB	0803-3357-2	
HP-1/160	WARHS OFFICE	160-H-050/100	(2) 20x25x1
HP-2/160	CALIBRATION SHOP	160-H-050/100	(2) 20x25x1
HP-3/160	WARHS OFFICE	160-H-060/100	(1) 20x20x1
LOCKER RM A/C	LOCKER RM	5185F21611	(1) 16x25x1
HVAC-1	DOWNSTAIRS WEST	L9711-34664	(2) 20x30x2
HVAC-2	UPSTAIRS WEST	L9711-34659	(1) 24x30x1
HVAC-3	UPSTAIRS S.E.	1487C50273	(2) 16x20x1
HVAC-4	UPSTAIRS N.E.	4286C68834	(2) 16x20x1
HVAC-5	LUNCH RM	41022650501	(1) 24x24x2
HVAC-6	MICROBIOLOGY	2617C27402	(1) 16x20x1
HP-3/210W	MF W OFFICE	210-H-030/140	(2) 20x20x2; (4) 20x25x2
HP-1/210E	MF E OFFICE	210-H-030/140	(4) 20x24x2
HP-2/210E	MF E OFFICE	210-H-030/140	(4) 16x25x2
WALL MNT HVAC #1	MAINT. SHOP	A90C01717	Washable
WALL MNT HVAC #2	I&E; SHOP	A90C01655	Washable
HP-1/540	RO OFFICE	540-H-040	(4) 20x25x2
HP-2/540	RO OFFICE	540-H-040	(4) 20x25x2
AC-5/540	RO CNTRL RM	540-H-040	(2) 20x25x2

END OF ADDENDUM

MANDATORY FORM

ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 2

**REQUEST FOR PROPOSAL
HVAC Maintenance Services
(RFP-25-014)**

4/14/2026

Proposer shall acknowledge receipt of this addendum by detaching, signing and attaching to his/her proposal, one (1) copy of this sheet.

I, _____

Name of Proposer, Company Name

Address, City, State, Zip

Hereby acknowledge receipt of Addendum No. 2 to the **Request for Proposal (RFP-25-014) HVAC Maintenance Services** and have considered these revisions in the preparation of my proposal. This addendum, consisting of this acknowledgement, shall become a part of any contract made pursuant thereto.

Proposer's Signature

Printed Proposer's Name

Date