

MINUTES OF BOARD OF DIRECTORS MEETING
ADMINISTRATION AND FINANCE ISSUES COMMITTEE
ORANGE COUNTY WATER DISTRICT
July 13, 2017 @ 8:00 a.m.

Director Dewane called the Administration and Finance Issues Committee to order in Conference Room C-2 in Fountain Valley, CA. The Assistant District Secretary called the roll and reported a quorum of the Committee as follows.

Committee Members

Shawn Dewane
Bruce Whitaker
Roger Yoh
Dina Nguyen (Absent)
Cathy Green

OCWD staff

Mike Markus - General Manager
Randy Fick - CFO/Treasurer
Christina Fuller - Assistant District Secretary

Alternates

Steve Sheldon (Absent)
Philip Anthony
Vicente Sarmiento
James Vanderbilt
Denis Bilodeau (Absent)

CONSENT CALENDAR

Director Anthony requested that Item No. 4, Limited-Term Employment Agreement, be removed from the Consent Calendar. The remainder of the Consent Calendar was then approved upon motion by Director Green, seconded by Director Yoh and carried [5-0].
[Yes- Dewane, Whitaker, Yoh, Green, Anthony]

1. Minutes of Previous Meeting

The Minutes of the Administration/Finance Issues Committee meeting held June 15, 2017 were approved as presented.

2. Monthly Cash Control Report

Recommended by Committee for approval at July 19 Board meeting: Receive and file Summary Cash and Cash Equivalents Control Reports dated June 30, 2017.

3. Investment Portfolio Holdings Reports

Recommended by Committee for approval at July 19 Board meeting: Receive and file the Investment Portfolio Holdings Reports dated June 30, 2017.

4. Limited-Term Employment Agreement for Postdoctoral Research Associate (Renewal)

This matter was removed from the Consent Calendar and considered separately.

5. Multimedia Graphic Designer – Limited Term Agreement

Recommended by Committee for approval at July 19 Board meeting: 1) Authorize staff to contract with Tyler Crossno as a multimedia graphics designer under a Limited Term Agreement for an amount not to exceed \$79,000 (\$30.25/hour + benefits); and 2) Approve an additional \$6,000 in the 2017-2018 Fiscal Year Budget to fund the multimedia graphics designer.

6. Agreement with West Coast Arborist for Tree Trimming Services at Recharge Facilities

Recommended by Committee for approval at July 19 Board meeting: Authorize issuance of Agreement to West Coast Arborist, for a one-year period, with the option to renew for a period of two years, for costs not to exceed \$60,000 per year for tree trimming services at the District's recharge facilities.

7. Clarification of Air Travel Policy

Recommended by Committee for approval at July 19 Board meeting: Modify the District's Air Travel Policy to clarify Travel by Air policies.

ITEM REMOVED FROM THE CONSENT CALENDAR FOR CONSIDERATION

4. Limited-Term Employment Agreement for Postdoctoral Research Associate (Renewal)

General Manager Mike Markus reported that the agreement is a renewal for current limited term employee Postdoctoral Research Associate Shannon Roback. Director Anthony inquired as to the type and length of the research work and how the position is funded. Mr. Markus stated that the position will be funded in part by the 2014 Lee Kuan Yew Water Prize and two awarded research grants from the Water Environment & Research Foundation.

Upon motion by Director Anthony, seconded by Director Green and carried [5-0], the Committee recommended that the Board at its July 19 Board meeting: Approve and authorize execution of Limited-Term Employment Agreement for Postdoctoral Research Associate Shannon Roback for a one-year period commencing July 24, 2017.

[Yes- Dewane, Whitaker, Yoh, Green, Anthony]

MATTERS FOR CONSIDERATION

8. Potential Sale of GWRS Water to City of Anaheim South Recycled Water Project

Executive Director John Kennedy reminded the Committee that in October 2007 the District established policy principles to sell GWRS water directly off of the GWRS pipeline with a minor modification made in April 2017. He stated that in 2010 the District developed an agreement with the city of Anaheim (City) to purchase GWRS water. He reported the agreement was prepared in a manner that allows the District to add new users to the system by amending Exhibit A to the agreement which lists approved GWRS water users. Mr. Kennedy reported the City is requesting to add the Anaheim South Recycled Water project to Exhibit A. He stated up to 80 users could take water from this project with total demands of up to 1,100 acre-feet per year. Mr. Kennedy also reviewed GWRS gross unit costs. Director Anthony inquired as to the use of this water. Director Green questioned the urgency on this matter and suggested deferring the item at this time.

Upon motion by Director Green, seconded by Director Whitaker and carried [5-0], the Committee recommended that the Board at its July 19 Board meeting: Defer consideration pending the City's consideration of the Ball Road Basin EIR and Zoning change request. [Yes- Dewane, Whitaker, Yoh, Green, Anthony]

INFORMATIONAL ITEMS

9. Monthly Cash Disbursements Report

There was no verbal report on this item.

10. Employment Status Report

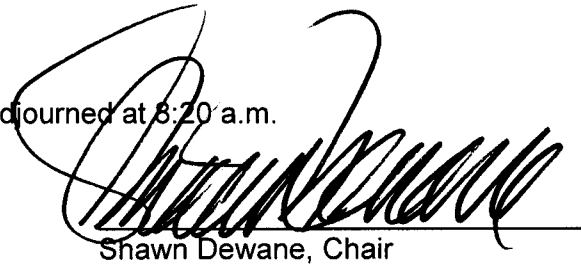
Mr. Markus stated the report was contained in the packet.

ITEMS TO BE AGENDIZED ON CONSENT CALENDAR AT THE JULY 19 BOARD MEETING

It was agreed that Item Nos. 2-8 be agendized on the Consent Calendar at the July 19 Board meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20 a.m.



Shawn Dewane, Chair