

MINUTES OF THE  
PROPERTY MANAGEMENT COMMITTEE MEETING  
WITH BOARD OF DIRECTORS  
ORANGE COUNTY WATER DISTRICT  
June 28, 2019 @ 12:00 p.m.

Director Sheldon called the Property Management Committee meeting to order at 12:00 p.m. in Conference Room C-2. The Assistant District Secretary called the roll and reported a quorum as follows.

Committee

Steve Sheldon  
Denis Bilodeau  
Kelly Rowe  
Dina Nguyen (absent)  
Jordan Brandman (absent)

OCWD Staff

Mike Markus, General Manager  
Christina Fuller, Assistant District Secretary  
Bruce Dosier, Director IS/Property  
Daniel Park, Property Manager

Alternates

Ahmad Zahra  
Cathy Green  
Tri Ta  
Roger Yoh (via teleconference)  
Vicente Sarmiento

Others in attendance

Pamela Galera, City of Anaheim

**CONSENT CALENDAR**

The Consent Calendar was approved upon motion by Director Bilodeau, seconded by Director Ta and carried [5-0].

***Ayes: Sheldon, Bilodeau, Rowe, Zahra, Ta***

1. Minutes of the Meeting

**The Minutes of the Property Management Committee meeting held April 26, 2019 were approved as presented.**

2. Amendment to Duck Hunting Lease with Elaine Raahauge D.B.A. Mike Raahauge's Shooting Enterprises

**Recommended for approval at July 17 Board meeting: Approve and authorize execution of Amendment Seventeen to Lease with Elaine Raahauge d.b.a. Mike Raahauge's Shooting Enterprises to extend the lease for a duck hunting concession on District property at Prado Basin for the 2019/20 duck hunting season with a new expiration date of June 30, 2020.**

3. Amendment to Duck Hunting Lease with Prado Basin Duck Club

**Recommended for approval at July 17 Board meeting: Approve and authorize execution of Amendment Fourteen to Lease with Prado Basin Duck Club to extend lease for a duck hunting concession on District property at Prado Basin for the 2019/20 duck hunting season with a new expiration date of June 30, 2020.**

4. Amendment Four to License Agreement with T.E. Roberts for Storing of Construction Equipment Located at Huckleberry Pond, Anaheim

**Recommended for approval at July 17 Board meeting: Approve and authorize execution of Amendment Four to License Agreement with T.E. Roberts, Inc. to extend the License expiration date to January 31, 2020, with a license fee of \$500 per month, with all other Agreement terms to remain the same.**

#### **MATTER FOR CONSIDERATION**

5. California Department of Transportation (Caltrans) Property at Burris Basin and Gentry Golf, Inc. D.B.A. The Islands Center Leasehold

Mr. Dosier reported that approximately 1.3 acres of the lease premises and the southerly portion of Burris Basin is owned by the California Department of Transportation (Caltrans). He recalled that the District entered into a temporary month-to-month Airspace Rental Agreement with Caltrans on February 1, 2018, with an expiration of July 3, 2018, and subsequent Agreements from August 1, 2018 to January 31, 2019, and February 1, 2019 to July 31, 2019 for the continued use of the Caltrans land while the District pursues decertification of some or all of the land for potential acquisition by the District. Mr. Dosier advised that Caltrans requires a new month-to-month agreement ending January 31, 2020, for the continued use of the 1.3 acres during the decertification process. He reported that staff recommends that the Board authorize execution of a new temporary month-to-month lease with Caltrans with all existing terms and conditions to remain the same while concurrently proceeding with the decertification process for the Caltrans land.

**Upon motion by Director Green, seconded by Director Zahra and carried [5-0], the Committee recommended that the Board at its July 17 Board meeting: Authorize the General Manager to execute a new month-to-month Airspace Rental Agreement with Caltrans at a rent of \$736 per month for the 1.3-acre property, with all existing terms and conditions to remain the same.**

**Ayes: Sheldon, Bilodeau, Rowe, Zahra, Green**

#### **CHAIR DIRECTION AS TO ITEMS TO AGENDIZE AS MATTERS FOR CONSIDERATION AT THE JULY 17 BOARD MEETING**

It was agreed to place item Nos. 2-5 on the Consent Calendar for the July 17 Board meeting.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:15 p.m.

  
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Steve Sheldon, Chair