

MINUTES OF BOARD OF DIRECTORS MEETING
ADMINISTRATION AND FINANCE ISSUES COMMITTEE
ORANGE COUNTY WATER DISTRICT
Thursday, May 11, 2023, @ 12:00 p.m.

Director Sheldon called the Administration and Finance Issues Committee meeting to order at 12:00 p.m. in Conference Room C-2 in Fountain Valley, CA. Public access was also provided via Zoom webinar. The Secretary called the roll and reported a quorum as follows:

Committee Members

Roger Yoh
Dina Nguyen (absent)
Valerie Amezcua
Natalie Meeks (absent)
Bruce Whitaker (absent)

OCWD staff

Jeremy Jungreis – General Counsel
Randy Fick - CFO/Treasurer
Christina Fuller –District Secretary
John Kennedy – Executive Director

Alternates

Kelly Rowe (absent)
Denis Bilodeau
Steve Sheldon
Van Tran
Cathy Green (absent)

CONSENT CALENDAR

The Consent Calendar was approved upon motion by Director Yoh, seconded by Director Tran and carried [5-0-] as follows:

Ayes: Yoh, Amezcua, Bilodeau, Sheldon, Tran

1. Minutes of Previous Meeting

The minutes of the Administration/Finance Issues Committee meeting held April 13 were approved as presented.

2. Monthly Cash Control Report

Recommended by Committee for approval at May 17 Board meeting: Receive and file Summary Cash, and Cash Equivalents Control Reports dated April 30, 2023.

3. Investment Portfolio Holdings Reports

Recommended by Committee for approval at May 17 Board meeting: Receive and File the Investment Portfolio Holdings Reports dated April 30, 2023.

4. Additional Funds for Operating Costs of the Recharge Operations Facilities

Recommended by Committee for approval at May 17 Board meeting: 1) Authorize issuance of additional funds in the amount of \$1,635,000 to the Recharge Operations general fund account line item 1060.54501 for electrical utilities; and, 2) Authorize issuance of additional funds in the amount of \$25,000 to the Recharge Operations general fund account line item 1060.51521 for off-road fuel.

5. Additional Funds for Electrical Energy Operating Costs for the Groundwater Replenishment System

Recommended by Committee for approval at May 17 Board meeting: Authorize issuance of additional funds in the amount of \$9,075,599 to the Water Production general fund account line item 1050.54505 for electrical utilities.

6. Establish Project Budget to Repair Bulldozer TL-36

Recommended by Committee for approval at May 17 Board meeting: 1) Establish a project budget of \$120,000 funded by the R&R reserve fund to repair Bulldozer TL-36; 2) Authorize issuance of a purchase order to Quinn Company for \$99,563 to repair TL-36; and, Authorize the General Manager to approve potential purchase order increases not to exceed a total of \$120,000 for this repair.

7. Purchase of Antiscalant in the GWRS Reverse Osmosis (RO) Treatment Facility

Recommended by Committee for approval at May 17 Board meeting: Authorize execution by the General Manager of Amendment No. 6 to Agreement 1279 with American Water Chemicals, Inc. at \$1.31/lb. for the supply and delivery of antiscalant, for a period of one year.

8. Additional Funds for Refurbishment and Replacement Fund R22005

Recommended by Committee for approval at May 17 Board meeting: Authorize additional funds in the amount of \$50,000 for R&R account R20005 for refurbishment or replacement of field recharge operations infrastructure and heavy equipment.

9. Additional Funds for Laboratory Supplies

Recommended by Committee for approval at May 17 Board meeting: Authorize issuance of additional funds in the amount of \$275,000 to the Laboratory General Fund Account Line Item 1038.51555 for laboratory supplies.

10. Surplus of Computer Equipment, Tools, Office Furniture, and Heavy-Duty Equipment

Recommended by Committee for approval at May 17 Board meeting: Declare items on Surplus List as of April 30, 2023, surplus and authorize the sale and disposal thereof.

11. Agreement to PacWest for District Security Services

Recommended by Committee for approval at May 17 Board meeting: Authorize amendment to Agreement No. 1496 to PacWest Security Services for an amount to not exceed \$415,582.99 for the period of June 15, 2023 through June 15, 2024.

MATTER FOR CONSIDERATION

12. Budget to Actual Report for the Third Quarter FY 2022-23

Accounting Manager Melissa Ochoa presented the Budget to Actual Report for the Third Quarter FY 2022-23. She stated that General Fund costs are \$6.5 more than budget due to department expenses more than planned in Board Administration, Planning, Water Production, and Forebay Operations. She reported that Debt Service is under budget by \$1.5 million, primarily due to lower than planned variable interest rates on its 2003A certificates-of-participation. She advised that

Water Purchases are \$2.3 million less than budget. She noted that the District purchased approximately 16,865 acre-feet of MWD untreated full-service imported water through the third quarter of FY22-23 versus a revised budget of 25,000 acre-feet for FY22-23. Ms. Ochoa reported the replacement of the Micro Filtration membranes was \$0.5 million more than planned in the first nine months of the year.

INFORMATIONAL ITEM

13. Monthly Cash Disbursements Report

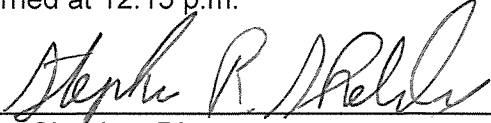
There was no discussion of this item.

CHAIR DIRECTION AS TO WHICH ITEMS, IF ANY TO BE AGENDIZED AS MATTERS FOR CONSIDERATION AT MAY 17 BOARD MEETING

It was agreed to place all items on the Consent Calendar for the May 17 Board meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:15 p.m.



Steve Sheldon, Director