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MINUTES OF BOARD OF DIRECTORS MEETING
ADMINISTRATION AND FINANCE ISSUES COMMITTEE
ORANGE COUNTY WATER DISTRICT
Thursday, August 13, 2026 @ 12:00 p.m.

Director Yoh called the Administration and Finance Issues Committee meeting to order at 12:00 p.m. in Conference Room C-2 in Fountain Valley, CA. Public access was also provided via Zoom webinar. The Secretary called the roll and reported a quorum as follows:

Committee Members		OCWD staff
Roger Yoh		Mehul Patel – Executive Director of Operations
Valerie Amezcua		Randy Fick – Treasurer/CFO
Dina Nguyen	(arrived at 12:10 p.m.)	Chris Olsen - Executive Director of Engineering &
Fred Jung		Water Resources
Cathy Green		Ben Smith – Director of Recharge & Wetland Operations
Alternates		Gina Ayala – Director of Public Affairs
Erik Weigand		Jeremy Jungreis – General Counsel
Van Tran	(absent)	Leticia Villarreal – Asst. District Secretary
Natalie Meeks		
Steve Sheldon	(arrived at 12:30 p.m.)	
Denis Bilodeau	(arrived at 12:03 p.m.)	

CONSENT CALENDAR

The Consent Calendar was approved upon motion by Director Amezcua, seconded by Director Green and carried [5-0] as follows:
Ayes: Yoh, Amezcua, Jung, Green, Weigand

1. Minutes of Previous Meeting

The minutes of the Administration/Finance Issues Committee meeting held July 9, 2026, were approved as presented.

2. Monthly Cash Control Reports

Recommended by Committee for approval at August 19 Board meeting: Receive and file Summary Cash and Cash Equivalents Control Reports dated July 31, 2026.

3. Investment Portfolio Holdings Report

Recommended by Committee for approval at August 19 Board meeting: Receive and file the Investment Portfolio Holdings Reports dated July 31, 2026.

4. Amendment No. 4 to Agreement with Tropical Plaza Nursery, Inc., for Annual Landscape Maintenance Services

Recommended by Committee for approval at August 19 Board meeting: Authorize issuance of Amendment No. 4 to Agreement No. 1255 to Tropical Plaza Nursery, Inc., for an amount not to exceed $55,918 for the period October 1, 2026, through September 30, 2027.

5. Amendment No. 2 to Agreement No. 1529 with Bay Alarm for FHQ and Prado Fire and Burglar Alarm System Project

Recommended by Committee for approval at August 19 Board meeting: Approve and authorize amendment No.2 to Professional Services Agreement 1529 with Bay Alarm to

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extend the service agreement to include fire and smoke monitoring services with the installation cost of $3,200 and an annual monitoring cost of $1,140.

6. Amendment No. 3 to Agreement No. 1460 with Liebert Cassidy Whitmore

Recommended by Committee for approval at August 19 Board meeting: Authorize amendment No. 3 to Legal Services Agreement 1460 with Liebert, Cassidy, Whitmore for an amount not to exceed $200,000.

7. Membership in the Orange County Council of Governments (OCCOG)

Recommended by Committee for approval at August 19 Board meeting: Adopt the attached Resolution petitioning OCCOG to accept the Orange County Water District as a dues-paying member.

8. Ultraviolet Light (UV) Equipment Supply

Recommended by Committee for approval at August 19 Board meeting: Authorize issuance of Purchase Order to Trojan Technologies Corp for the purchase of 2,088 UV lamps in the amount of $541,583, including freight.

9. Purchase Reverse Osmosis Membrane Cleaning Chemicals from American Water Chemicals

Recommended by Committee for approval at August 19 Board meeting: Authorize purchase of 31,200 pounds of AWC Cleanflux Bio RO membrane cleaning chemical from American Water Chemicals, Inc. in the amount of $137,077.

10. Purchase Silverado 1500 Truck from Selman Chevrolet to Replace T-103

Recommended by Committee for approval at August 19 Board meeting: Authorize issuance of Purchase Order to Selman Chevrolet for $50,588 to purchase a Silverado 1500 and place T-103 on the surplus equipment list when the new truck is delivered.

11. Purchase Silverado 1500 Truck from Selman Chevrolet to Replace T-116

Recommended by Committee for approval at August 19 Board meeting: Authorize issuance of Purchase Order to Selman Chevrolet for $50,588 to purchase a Silverado 1500 and place T-116 on the surplus equipment list when the new truck is delivered.

MATTER FOR CONSIDERATION

12. Actuarial Valuation of Retiree Medical Insurance Benefit Plan

CFO/Treasurer Randy Fick introduced Drew Ballard, FSA, EA, MAAA, Foster and Foster. Mr. Ballard presented the June 30, 2025, actuarial valuation of the District's retiree medical insurance benefits plan. Mr. Ballard gave a brief summary of the benefits and then outlined the current valuation. The District's actuarial accrued liability (AAL) is $32,088,000. The market value of the trust assets is $31,723,000. The underfunded actuarial accrued liability (UAAL) or net Other Post-Employment Benefits (OPEB) Asset is $365,000, and the District's retiree medical benefit is 99% funded as of June 30, 2025. Actuarial valuations are used to derive OPEB liabilities every two years.

Upon motion by Director Green, seconded by Director Yoh and carried [5-0], the Committee recommended for approval at the August 19 Board Meeting: Receive and file the

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June 30, 2025 Orange County Water District Retiree Healthcare Plan Actuarial Valuation Report.

Ayes: Yoh, Amezcua, Nguyen, Jung, Green

INFORMATIONAL ITEM

13. Monthly Cash Disbursements Report

There was no discussion on this item.

CHAIR DIRECTION AS TO WHICH ITEMS, IF ANY TO BE AGENDIZED AS MATTERS FOR CONSIDERATION AT AUGUST 19 BOARD MEETING

It was agreed to place all items on the Consent Calendar for the August 19 Board meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:35 p.m.

DocuSigned by:
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Roger Yoh, Chair